



Youth Support Coordinators

September 2011

Tomorrow's Queensland:
strong, green, smart, healthy and fair



DoCs

- Two sections of the department are involved in the YSCI:
 - Office for Youth – program management and reporting
 - Regions – service agreement monitoring and negotiating

YSCs – DoC Expectations

- Meeting regularly with Principals to ensure good communication
- Focus of YSCI work is on attainment and transition
- Responding to regional priorities as requested by DET
- Working collaboratively with Regional YSCs
- Enter data regularly into the DMAv2

Operational objectives of the YSCI

- To increase the engagement and/or transition of at risk young people into education, training and/or employment, and
- To provide at risk young people with the skills required to actively participate in the community and economy.

All YSCI activities must meet at least one of these objectives



YSCI Program Guidelines

- Conditions of the YSCI funding
- Detail the policy and procedures of the YSCI, and take precedence over the organisation's policies and procedures, in this regard, unless otherwise stated.

- YSCs are not to be everything to all people
- Part of a multi-disciplinary team within a school system
- Educational sites must provide:
 - access to a desk
 - Telephone
 - Photocopier
 - Internet
 - lockable cabinet
 - Fax
 - Computer / internet
 - a private room for consultations with clients.

Principal notification

- Young people's names shared with Principals/Directors
- Where a young person refuses, they must be referred to another service.
- No other details are required to be provided to the Principal/Director.

Parent notification

- Principal/Director may decide that the young person's parents/guardians should be informed
- This is at Principal/Director discretion
- Principal/Director will seek consent of the young person to do so.

Exceptions

- Off school grounds, outside school hours - no requirement to provide client information to Principal
- Only allowed when there no alternative services in reasonable proximity

Confidentiality

- Confidentiality forms must be current.
- Identifying client information will not be shared with any other persons without the young person's consent, or as required by law

Reporting Harm

- On school grounds in school hours - inform the Principal/Director or their delegate prior to a notification being made.
- If cannot reach Principal/Director, and the concern is immediate, notification can be made and the Principal/Director or their delegate will be informed as soon as possible thereafter.

Quarantined Program Funds

- YSCs:
 - \$10,000 per YSC FTE
 - Used for:
 - Responding to individual clients needs
 - participation in “train the trainer” type activities e.g. peer skills or rock and water – only where there is a demonstrated need
 - Principals should be informed of the availability of funds and provided option to make recommendations

Data collection

- identifying information being recorded in the DMA – only if client consents
- Clients can still be a case management client if they choose not to have their identifying information captured in the DMA

How is the data used?

- YSCs have access only to their clients
- Office for Youth does have access to all cases however they only view client files when requested
- A data extract provided to one unit in DET for data matching
- Aggregated non-identifying data reports to YSCI stakeholders.

Reporting

- DMA - captures individual, groups and community projects
- DMA summary reports can assist NGOs with OASIS output reporting
- Quarantined Program Funds reporting –Review of funded targets - mid 2012
- Organisations funded to provide YSCI services are not required to provide Periodic Performance Reports to DoC.

Any questions?

