



HOMELESSNESS QLD



Workforce Connect Program Employment opportunities

About the roles

Do you want to use your skills to make a real difference?

This is an exciting opportunity to contribute to real-world outcomes that will support the Community Housing and Specialist Homelessness Services Sector in Queensland.

Work Force Connect is a collaboration between three Queensland Peaks – Homelessness Queensland, Queensland Youth Housing Coalition and Queensland Shelter.

At a time when our sector is challenged by recruiting, retaining and upskilling staff, Work Force Connect is collaborating to improve long-term attraction and retention of the workforce within Queensland's Housing and Homelessness Sector.

Three positions are available including the Program Leader and two Sector Engagement Specialists.

Employer and auspice agency

The auspice agency for the Program Leader is Q Shelter who will be responsible for employment contracts and human resource accountabilities.

The auspice agencies for the Sector Engagement Specialists will be Homelessness Queensland and Queensland Youth Housing Coalition and these organisations will be responsible for employment contracts and human resource accountabilities.



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Position Description: Program Leader

Position Title:	Program Leader
Program title:	Workforce Connect
Position Type:	Fixed term 12 months SCHADS 8
Position Reports to:	Manager Capacity and Integration
Direct Reports:	Product developer Project support Sector capacity and engagement officers.

Organisational Context: Workforce Connect

Workforce Connect is a unique collaboration between [Homelessness Queensland](#), [Queensland Youth Housing Coalition](#) and [Q Shelter](#) to deliver a program of work to strengthen workforce recruitment, attraction and retention in the housing and homelessness industry.

As peak and industry bodies, the three participating organisations have convergent goals about the growth and strength of the industry in the context of growing housing need and homelessness. The combined members and stakeholders of each organisation reach across urban, regional, and remote Queensland. Workforce Connect represents a further progression of our working relationship to deliver an expanded program of work including:

- A wellbeing framework supporting the retention of the workforce
- A program of work to develop resources that promote the industry to new potential workforce
- An investigation of training pathways for people with lived experience of housing need and homelessness.

About Homelessness Queensland

Homelessness QLD is a peak not for profit organisation that works with its members both government and no government to prevent and reduce homelessness across QLD. We represent and promote the important work and interests of people experiencing homelessness and our members from across the specialist homelessness sector with a view to achieving better outcomes for all.

Homelessness QLD has continued to advocate for the creation of safe and affordable housing and has a strong mandate on improving the experience of people facing disadvantage and seeking support. We respect the dignity and worth of all people and embrace the difference they bring.



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Queensland Youth Housing Coalition

The Queensland Youth Housing Coalition Inc. (QYHC), established in 1984, is a not-for-profit state-wide peak body and coalition of organisations and individuals. We're a significant voice for and with young people impacted by homelessness and the various service systems they navigate. Our focus is on addressing homelessness and the underlying causes.

The vision of the Queensland Youth Housing Coalition is: All young people safely housed.

QYHC is committed to improving the life opportunities and wellbeing of young people impacted by homelessness by working collaboratively across government and non-government organisations and the private sector to address homelessness, through the provision of housing, and addressing the multitude of associated issues that impact wellbeing such as: poverty, access to education, health services, income, safety, and social inclusion. QYHC acknowledges that connection and relationships are key for all young people and underpin our collective work.

About Q Shelter

Q Shelter's vision is that every Queenslander has a home. Our purpose is to lead solutions to housing need and homelessness. Q Shelter emerged in 1987 and was incorporated in February 1993.

Q Shelter is funded by the Department of Communities, Housing and Digital Economy, other government bodies as well as by members and service providers to deliver a range of programs including capacity and capability building programs, sector engagement, policy development and service integration backbone support.

Q Shelter is a member-based organisation, overseen by a Management Committee and governed by Queensland Shelter Incorporated Rules.

Q Shelter works to influence solutions to housing need and homelessness and to build system capacity to deliver those solutions.

Important qualities

The ideal candidate will have a proven track record as a senior program manager. As a strong leader, the successful candidate will lead from inception to completion. They will have significant capabilities in program planning, implementation, monitoring, evaluation, and governance.

Highly developed relationship skills will be essential. A track record of working to facilitate and strengthen partnerships across organisations and sectors in the delivery of complex work programs is highly desirable.

As a team player, the successful applicant will play a key leadership role in facilitating a collaborative and high-performing team. The Program Manager will understand the operating environment of housing and homelessness providers, their challenges and workforce needs.

The Program Manager will be committed to the future sustainability of the industry and offer innovative ways of responding to sector needs. They will have experience of designing and delivering programs of sector engagement and they will have excellent report writing skills.



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Role Specification

About the role

This role is to lead, oversee and assist with the implementation of a Workforce Connect which includes these elements:

1. Develop and deliver a well-being framework to support the attraction and retention of the housing and homelessness workforce in Queensland

Key activities will include:

- Sector engagement throughout Queensland's housing and homelessness networks to identify well-being challenges that impact retention
- Sector engagement to identify key elements that will improve well-being and therefore retention
- Research of leading world practice on well-being elements to support the retention of workforce in the housing and homelessness sector
- Publication of a well-being framework with tools and resources to support target organisations and individual members of the workforce to encourage and support retention
- Deliver the well-being framework and tools to 16 regional housing and homelessness networks through a regional workshop with the involvement of the Regional Representatives' network
- Publication of a well-being framework with tools and resources to support the target organisations and individual members of the workforce encourage and support retention
Delivery would be offered across Q Shelter's whole subscriber network plus members and stakeholders of HQ and QYHC
- Encourage the identification of well-being champions to support the promotion of the framework and tools
- Support the establishment of a State-wide community of practice to maximise the uptake of wellbeing measures.

2. Develop resources to support the promotion of employment opportunities in the housing and homelessness workforce in Queensland with the goal of attracting people to the sector



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- a. Develop an overview of educational institutions, schools and locations to target for the delivery of a promotional resource
 - b. Identify linkages and connections to promote the sector and employment opportunities as well as the impact of the sector. This includes to the Property Council of Australia, REIQ, UDIA and other private sectors connected to housing growth activities
 - c. Develop a promotional kit with an overview of working in the housing and homelessness sector tailored to both housing growth and deliver, and support through specialist homelessness services
 - d. Include an overview of the purpose, diversity of roles and impact
 - e. Include development of social media resources and a specialised package of tools and resources for high schools, TAFE and universities
 - f. Deliver presentations to TAFE and universities with optimal use of online opportunities targeting all major universities and the TAFE system. Deliver presentations to industry forums.
2. Investigate a certificate qualification to support the entry of people with lived experience of housing need and homelessness into the sector:
- a. Conduct focus groups with people with lived experience to investigate their aspirations to work in the sector
 - b. Investigate support needs to embark on employment in the sector through interviews and focus groups questions
 - c. Conduct focus groups with employers to investigate capacity needs to create employment pathways for people with lived experience
 - d. Investigate support needs to embark on employment in the sector through interviews and focus group questions.
 - e. Conduct focus groups with employers to investigate capacity needs to create employment pathways for people with lived experience
 - f. Research examples of programs that create employment pathways for people with lived experience and document key elements of success. Emphasise examples of evaluated programs



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- g. Develop an industry plan and tools to develop organisation-level strategies to improve pathways into employment for people with lived experience.
 - h. Create an industry community of practice to support organisations embarking on greater pathways in this area.
 3. Establish and sustain a Governance Group to oversee the Program as follows:
 - a. Governance group membership will include the participating peak organisations
 - b. Terms of Reference will be developed
 - c. A Governance Calendar will be developed and maintained
 - d. Secretariat support will be provided by Q Shelter

Roles and responsibilities

Program management

- Develop staged program delivery plan including milestones, responsibilities, and measures, and ensure monitoring and implementation
- Lead design and implementation of data reporting and analysis
- Identify and facilitate cross-functional teams to leverage optimal contributions from partners
- Coordinate projects and activities within the program and manage/synergise interdependencies
- Identify and engage external providers and ensure delivery of projects or activities
- Develop, manage, monitor, and reforecast budget and manage expenditure within delegation
- Oversee the development of policies, procedures, business processes, guidelines and practices as required to deliver the Program
- Establish an effective monitoring and reporting system including the capture of anonymised data from participant organisations and individuals
- Contribute to the delivery of program activities and projects
- Ensure the program is delivered to standard, on time and within budget.

Governance, compliance, reporting and risk

- Establish and maintain a governance calendar



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- Deliver performance reports to the employing body, Governance Group and to the participating organisations
- Deliver accountability reports to meet contract requirements of the Queensland Government
- Identify, evaluate, and address program risks and report on risk management to Governance Group and employing body
- Monitor contract, contract delivery and compliance.

Management and teamwork

- Line -manage and support staff to build a strong and effective multi-agency delivery team
- Contribute to the leadership team within employing body
- Effective collaboration across teams within employing body and participating agencies.

Communications and engagement

- Oversee the development of a communications and engagement plan for the Program
- Assist in the delivery of engagement activities with key stakeholders across Queensland
- Oversee and approve communications to stakeholders
- Engage effectively with participating agencies, community housing organisations, funding body and external providers.

Systems

- Ensure corporate records are maintained and supported by effective and reliable systems
- Implement improvements to Customer Relationship Management (CRM) system with customisation for the program
- Integrate with systems already established within the employing agency.

Key Stakeholder Relationships

- Community Housing Organisations
- Specialist homelessness services
- Department of Small Business, Employment and Training
- Governing bodies of each participating agency.



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Key job requirements

Qualifications

- Relevant tertiary qualifications

Experience

- Minimum of five-years' experience in program design and management
- Understanding of, or the ability to quickly acquire understanding of, the operating environment, context, and requirements of community housing and specialist homelessness services
- Candidate will have frontline managerial experience in the Housing and/or Homelessness sector and a strong understanding of workforce impacts on both the individual and organisational level

Other requirements

- The successful candidate may be required to travel within Queensland
- The successful candidate is required to undergo a criminal history check.
- Project management qualifications or experience in using project management tools to support successful implementation would be an advantage.

Key criteria

1. Proven track record in program design, and management,
2. Demonstrated success in sector capacity building and workforce wellbeing projects
3. Proven track record in sector engagement and in the design of effective engagement events and mechanisms
4. Demonstrated success in leading and managing a team
5. Capacity to be self-directed and to manage complexity.
6. Demonstrated commitment to respectful collaboration
7. Proven excellence in all interpersonal, written, and verbal communication.

About the employing body

Q Shelter will act as the auspice body and employer.

Q Shelter is committed to creating a diverse and inclusive work environment and is proud to be an equal opportunity employer. All qualified applicants will be considered for employment without regard to race, religion, gender identity, sexual orientation, disability, or age.

We strongly encourage Aboriginal and Torres Strait Islander people to apply for this role. The role will be working to make a positive difference to the capacity of First Nations' led housing providers to address the housing needs of Aboriginal and Torres Strait Islander communities throughout Queensland.



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Q Shelter has a Diversity and Inclusion Working Group helping to implement an inclusion plan across the organisation. Q Shelter is close to finalising an Innovate Reconciliation Action Plan.

Q Shelter employees have access to salary sacrifice delivering an additional financial benefit for salaried staff. Q Shelter supports staff through provision of an EAP and through various skill development and team-building activities. Q Shelter offers employed staff five weeks annual leave.

Q Shelter won an independent Best Workplace Award for 2022 from the Voice Project evaluating employee engagement, organisational performance, and job satisfaction.

Applying for this role

- To apply for this role please submit a CV outlining qualifications, experience and how work experience relates to the position description and program elements. Please also provide the names of two recent referees from relevant work experiences.

Please submit to recruitment@qshelter.asn.au by Monday 12 June 2023.

For more information, please contact Q Shelter on 3831 5900.



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Position Description: Specialist Sector Capacity and Engagement Officers

Role Specification

About the role

Position Title:	Youth Sector Capacity and Engagement Officer – Queensland Youth Housing Coalition
Program title:	Workforce Connect
Position Type:	Fixed term 12 months SCHADS 6
Position Reports to:	Program Manager (Q Shelter)
Based at:	Queensland Youth Housing Coalition

Roles and responsibilities

Workforce Connect is a unique collaboration between [Homelessness Queensland](#), [Queensland Youth Housing Coalition](#) and [Q Shelter](#) to deliver a program of work to strengthen workforce recruitment, attraction and retention in the housing and homelessness industry.

As peak and industry bodies, the three participating organisations have convergent goals about the growth and strength of the industry in the context of growing housing need and homelessness. The combined members and stakeholders of each organisation reach across urban, regional, and remote Queensland. Workforce Connect represents a further progression of our working relationship to deliver an expanded program of work including:

- A wellbeing framework supporting the retention of the workforce
- A program of work to develop resources that promote the industry to new potential workforce
- An investigation of training pathways for people with lived experience of housing need and homelessness.

About Homelessness Queensland

Homelessness QLD is a peak not for profit organisation that works with its members both government and no government to prevent and reduce homelessness across QLD. We represent and promote the important work and interests of people experiencing homelessness and our members from across the specialist homelessness sector with a view to achieving better outcomes for all.

Homelessness QLD has continued to advocate for the creation of safe and affordable housing and has a strong mandate on improving the experience of people facing disadvantage and seeking support.



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We respect the dignity and worth of all people and embrace the difference they bring.

Queensland Youth Housing Coalition

The Queensland Youth Housing Coalition Inc. (QYHC), established in 1984, is a not-for-profit state-wide peak body and coalition of organisations and individuals. We're a significant voice for and with young people impacted by homelessness and the various service systems they navigate. Our focus is on addressing homelessness and the underlying causes.

The vision of the Queensland Youth Housing Coalition is: All young people safely housed.

QYHC is committed to improving the life opportunities and wellbeing of young people impacted by homelessness by working collaboratively across government and non-government organisations and the private sector to address homelessness, through the provision of housing, and addressing the multitude of associated issues that impact wellbeing such as: poverty, access to education, health services, income, safety, and social inclusion. QYHC acknowledges that connection and relationships are key for all young people and underpin our collective work.

About Q Shelter

Q Shelter's vision is that every Queenslanders has a home. Our purpose is to lead solutions to housing need and homelessness. Q Shelter emerged in 1987 and was incorporated in February 1993.

Q Shelter is funded by the Department of Communities, Housing and Digital Economy, other government bodies as well as by members and service providers to deliver a range of programs including capacity and capability building programs, sector engagement, policy development and service integration backbone support.

Q Shelter is a member-based organisation, overseen by a Management Committee and governed by Queensland Shelter Incorporated Rules.

Important qualities

The ideal candidate will have a proven track record in innovative and effective engagement within the human services industry. Passionate about the strength and wellbeing of the youth homelessness and housing workforce, the successful candidate will actively contribute to the design and delivery of engagement events as well as sector development projects and tools. The ideal candidate will contribute to engagement reports and milestone reporting to funding bodies. A team player, the candidate will work effectively within a multi-agency team with a high level of commitment to collaboration and partnership.



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Role Specification

About the role

This role is to contribute to the implementation of a Workforce Connect which includes these elements:

1. Develop and deliver a wellbeing framework to support the attraction and retention of the youth housing and homelessness workforce in Queensland

Key activities will include:

- Sector engagement throughout Queensland's youth housing and homelessness networks to identify wellbeing challenges that impact retention
 - Sector engagement to identify key elements that will improve wellbeing and therefore retention
 - Research of leading world practice on wellbeing elements to support the retention of workforce in the youth housing and homelessness sector
 - Publication of a wellbeing framework with tools and resources to support target organisations and individual members of the workforce to encourage and support retention
 - Deliver the wellbeing framework and tools to 16 regional housing and homelessness networks through a regional workshop with the involvement of the Regional Representatives network
 - Publication of a wellbeing framework with tools and resources to support target organisations and individual members of the workforce encourage and support retention
Delivery would be offered across Q Shelter's whole subscriber network plus members and stakeholders of HQ and QYHC
 - Encourage the identification of wellbeing champions to support the promotion of the framework and tools
 - Support the establishment of a State-wide community of practice to maximise the uptake of wellbeing measures.
2. Develop resources to support the promotion of employment opportunities in the housing and homelessness workforce in Queensland with the goal of attracting people to the sector
- e. Develop an overview of educational institutions, schools and locations to target for the delivery of a promotional resource



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- f. Identify linkages and connections to promote the sector and employment opportunities as well as the impact of the sector. This includes to the Property Council of Australia, REIQ, UDIA and other private sectors connected to housing growth activities
 - g. Develop a promotional kit with an overview of working in the housing and homelessness sector tailored to both housing growth and deliver, and support through specialist homelessness services
 - h. Include an overview of the purpose, diversity of roles and impact
 - i. Include development of social media resources and a specialised package of tools and resources for high schools, TAFE and universities
 - j. Deliver presentations to TAFE and universities with optimal use of online opportunities targeting all major universities and the TAFE system. Deliver presentations to industry forums.
3. Investigate a certificate qualification to support the entry of people with lived experience of housing need and homelessness into the sector:
- k. Conduct focus groups with people with lived experience to investigate their aspirations to work in the sector
 - l. Investigate support needs to embark on employment in the sector through interviews and focus groups questions
 - m. Conduct focus groups with employers to investigate capacity needs to create employment pathways for people with lived experience
 - n. Investigate support needs to embark on employment in the sector through interviews and focus group questions.
 - o. Conduct focus groups with employers to investigate capacity needs to create employment pathways for people with lived experience
 - p. Research examples of programs that create employment pathways for people with lived experience and document key elements of success. Emphasise examples of evaluated programs
 - q. Develop an industry plan and tools to develop organisation-level strategies to improve pathways into employment for people with lived experience.



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- r. Create an industry community of practice to support organisations embarking on greater pathways in this area.

Roles and responsibilities

Program delivery

- Deliver a range of capacity and capability building activities including engagement events, tools, and resources
- Contribute to the delivery of products, projects and activities to deadlines as per work program

Communications and engagement

- Engage with key stakeholders in the sector to understand their needs and promote the program
- Assist in the delivery of communications such as bulletins, website, and information artefacts about the program
- Engage effectively with participating agencies, sector stakeholders, funding body and external providers as required.

Systems

- Contribute to maintenance of corporate records using agreed systems
- Use the Customer Relationship Management (CRM) system to maintain program records.
- Integrate with systems already established within the employing agency.

Policies, procedures, planning and reporting

- Contribute to the development and implementation of policies, procedures, business processes, guidelines and practices as required for the delivery of the Program
- Contribute to program reports including regional engagement reports
- Assist with data collection and analysis as part of the evaluation.

Team contribution

- Contribute in positive ways to a strong and effective team
- Effective collaboration across teams within employing body and participating agencies.

Key job requirements

Qualifications

- Relevant tertiary qualifications

Experience

- Experience in the youth housing and homelessness sector
- Understanding of, or the ability to quickly acquire understanding of, the operating environment, context, and requirements of community housing providers and specialist homelessness services

Other requirements



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- The successful candidate will be required to travel within Queensland

The successful candidate is required to have a Working with children check (Blue Card)

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Key criteria

1. Proven track record in effective sector engagement across regions and multiple sectors
2. Demonstrated experience in designing and delivering workshops, focus groups and other events
3. Demonstrated success in collaborative, multi-agency teamwork
4. Proven leadership qualities and capacity to be self-directed and to manage complexity.
5. A proven track record in advocacy, particularly with regard to young people
6. Proven ability to fulfil all reporting requirements to a high standard
7. Proven excellence in all interpersonal, written, and verbal communication.

About the employing body

Queensland Youth Housing Coalition will employ this role and will act as the auspice body and employer.

QYHC is committed to a diverse and inclusive work environment and is proud to be an equal opportunity employer. All qualified applicants will be considered for employment without regard to race, religion, gender identity, sexual orientation, disability, or age.

We strongly encourage Aboriginal and Torres Strait Islander people to apply for this role.

Applying for this role

To apply for this role please provide:

- A current CV explaining how your qualifications and experiences demonstrate your suitability for the role.

Please submit to

Lorraine Dupree

Executive Director

Email: lorraine@qyhc.org.au by Monday 12 June 2023.



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Position Description: Specialist Sector Capacity and Engagement Officer

Role Specification

About the role

Position Title:	Sector Capacity and Engagement Officer – Homelessness Queensland
Program title:	Workforce Connect
Position Type:	Fixed term 12 months SCHADS 6
Position Reports to:	Program Manager (Q Shelter)
Based at:	Homelessness Queensland

Roles and responsibilities

Workforce Connect is a unique collaboration between [Homelessness Queensland](#), [Queensland Youth Housing Coalition](#) and [Q Shelter](#) to deliver a program of work to strengthen workforce recruitment, attraction and retention in the housing and homelessness industry.

As peak and industry bodies, the three participating organisations have convergent goals about the growth and strength of the industry in the context of growing housing need and homelessness. The combined members and stakeholders of each organisation reach across urban, regional, and remote Queensland. Workforce Connect represents a further progression of our working relationship to deliver an expanded program of work including:

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Q Shelter is a member-based organisation, overseen by a Management Committee and governed by Queensland Shelter Incorporated Rules.

Important qualities

The ideal candidate will have a proven track record in innovative and effective engagement within the human services industry. Passionate about the strength and wellbeing of the homelessness and housing workforce, the successful candidate will actively contribute to the design and delivery of engagement events as well as sector development projects and tools. The ideal candidate will contribute to engagement reports and milestone reporting to funding bodies. A team player, the candidate will work effectively within a multi-agency team with a high level of commitment to collaboration and partnership.



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Role Specification

About the role

This role is to contribute to the implementation of a Workforce Connect which includes these elements:

2. Develop and deliver a wellbeing framework to support the attraction and retention of the housing and homelessness workforce in Queensland

Key activities will include:

- Sector engagement throughout Queensland's housing and homelessness networks to identify wellbeing challenges that impact retention.
 - Sector engagement to identify key elements that will improve wellbeing and therefore retention.
 - Research of leading world practice on wellbeing elements to support the retention of workforce in the housing and homelessness sector.
 - Publication of a wellbeing framework with tools and resources to support target organisations and individual members of the workforce to encourage and support retention.
 - Deliver the wellbeing framework and tools to 16 regional housing and homelessness networks through a regional workshop with the involvement of the Regional Representatives network.
 - Publication of a wellbeing framework with tools and resources to support target organisations and individual members of the workforce encourage and support retention. Delivery would be offered across Q Shelter's whole subscriber network plus members and stakeholders of HQ and QYHC
 - Encourage the identification of wellbeing champions to support the promotion of the framework and tools.
 - Support the establishment of a State-wide community of practice to maximise the uptake of wellbeing measures.
2. Develop resources to support the promotion of employment opportunities in the housing and homelessness workforce in Queensland with the goal of attracting people to the sector
 - s. Develop an overview of educational institutions, schools and locations to target for the delivery of a promotional resource.



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- t. Identify linkages and connections to promote the sector and employment opportunities as well as the impact of the sector. This includes to the Property Council of Australia, REIQ, UDIA and other private sectors connected to housing growth activities.
 - u. Develop a promotional kit with an overview of working in the housing and homelessness sector tailored to both housing growth and deliver, and support through specialist homelessness services.
 - v. Include an overview of the purpose, diversity of roles and impact.
 - w. Include development of social media resources and a specialised package of tools and resources for high schools, TAFE and universities.
 - x. Deliver presentations to TAFE and universities with optimal use of online opportunities targeting all major universities and the TAFE system. Deliver presentations to industry forums.
3. Investigate a certificate qualification to support the entry of people with lived experience of housing need and homelessness into the sector:
- y. Conduct focus groups with people with lived experience to investigate their aspirations to work in the sector.
 - z. Investigate support needs to embark on employment in the sector through interviews and focus groups questions.
 - aa. Conduct focus groups with employers to investigate capacity needs to create employment pathways for people with lived experience.
 - bb. Investigate support needs to embark on employment in the sector through interviews and focus group questions.
 - cc. Conduct focus groups with employers to investigate capacity needs to create employment pathways for people with lived experience.
 - dd. Research examples of programs that create employment pathways for people with lived experience and document key elements of success. Emphasise examples of evaluated programs.
 - ee. Develop an industry plan and tools to develop organisation-level strategies to improve pathways into employment for people with lived experience.



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- ff. Create an industry community of practice to support organisations embarking on greater pathways in this area.

Roles and responsibilities

Program delivery

- Deliver a range of capacity and capability building activities including engagement events, tools, and resources.
- Contribute to the delivery of products, projects and activities to deadlines as per work program.

Communications and engagement

- Engage with key stakeholders in the sector to understand their needs and promote the program.
- Assist in the delivery of communications such as bulletins, website, and information artefacts about the program.
- Engage effectively with participating agencies, sector stakeholders, funding body and external providers as required.

Systems

- Contribute to maintenance of corporate records using agreed systems.
- Use the Customer Relationship Management (CRM) system to maintain program records.
- Integrate with systems already established within the employing agency.

Policies, procedures, planning and reporting

- Contribute to the development and implementation of policies, procedures, business processes, guidelines and practices as required for the delivery of the Program.
- Contribute to program reports including regional engagement reports.
- Assist with data collection and analysis as part of the evaluation.

Team contribution

- Contribute in positive ways to a strong and effective team.
- Effective collaboration across teams within employing body and participating agencies.

Key job requirements

Qualifications

- Relevant tertiary qualifications

Experience

- Experience in the housing and homelessness sector
- Understanding of, or the ability to quickly acquire understanding of, the operating environment, context, and requirements of community housing providers and specialist homelessness services



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Other requirements

- The successful candidate will be required to travel within Queensland
- The successful candidate will be required to undertake a criminal history check

Key criteria

8. Proven track record in effective sector engagement across regions and multiple sectors
9. Demonstrated experience in designing and delivering workshops, focus groups and other events
10. Demonstrated success in collaborative, multi-agency teamwork
11. Proven leadership qualities and capacity to be self-directed and to manage complexity.
12. A proven track record in advocacy.
13. Proven ability to fulfil all reporting requirements to a high standard
14. Proven excellence in all interpersonal, written, and verbal communication.

About the employing body

Homelessness Queensland (HQ) will employ this role and will act as the auspice body and employer.

HQ is committed to a diverse and inclusive work environment and is proud to be an equal opportunity employer. All qualified applicants will be considered for employment without regard to race, religion, gender identity, sexual orientation, disability, or age.

We strongly encourage Aboriginal and Torres Strait Islander people to apply for this role.

Applying for this role

To apply for this role please provide:

- A current CV explaining how your qualifications and experiences demonstrate your suitability for the role.

Please submit to
Stephen Simpson
CEO

Email: ceo@homelessnessqld.au by Monday 12 June 2023.